

CMPS Workshop and Demo Cancellation Policy

CMPS has set its cancellation policies to reflect the impact cancellations have on workshop planning and costs. Workshop cancellations are handled according to the amount of time before the event that it occurs--15 or more days before, or fewer than 15 days—and other circumstances. Please note the cancellation date at the time of registration.

DEMOS

While demos are free to members, there is a small charge to nonmembers. Nonmember demo registrations may not be cancelled or refunded, as all demos are recorded and available for viewing for two weeks after the online event; a video link is sent to all recipients.

WORKSHOPS

If you cancel more than 15 days before the event: You can cancel yourself through your online profile up to that point, and your account will be credited the full amount for future use for another payment.

If you wish a refund instead of a credit, you must contact us and we will issue you a refund for the full amount less merchant processing fees.

If you cancel fewer than 15 days before the event: If there is a wait list at the time of late cancellation and we are able to fill your spot, you will be refunded the cost less merchant processing fees. If we are not able to fill your spot, you will be refunded the cost less a handling fee of \$35 for a 1-day workshop, \$50 for a 2-day workshop.

General Policies for Other Circumstances

If an instructor cancels a workshop, or if the workshop registration does not meet the minimum required to hold it (usually 10 or 12) and CMPS must cancel it, you will receive a full refund.

If you need to cancel and you wish to donate the amount instead of receiving credit or a refund, CMPS will issue you a tax letter at year-end.